



29th April 2016

Dear Parent/Carer

Your son/daughter is now in their final term in Year 10 and this is a time when the roles of school prefects are introduced to the students. Being a prefect means a large amount of responsibility but also carries with it a lot of admiration and respect from both staff and fellow students. It is also a positive addition to their CV and is well regarded by prospective employers and admission tutors in further education.

There will be approximately 25 prefect positions available as well as those of Head and Deputy Head Prefect.

Some of the responsibilities of the role include:

- Assisting with Parent/Carer evenings
- Being called upon to take part in school events
- Mentoring younger students
- Being present in the interviews of prospective new staff
- Organising Year 11 Prom
- Being a representative of the voice of the students

Should any of the above appeal to your son/daughter they will need to apply for a Prefect position. They should do this by typing a letter for attention of Mrs Fiaz and Mr Mohan, no longer than one side of A4, explaining why they want to be a prefect and why they would be suitable for this role, placing it in an envelope and handing it to either Mrs Fiaz or Mr Mohan.

The deadline for receipt of this letter is **Friday 20<sup>th</sup> May 3pm**. Any letters which are given in after this point will not be included. Once the letters are handed in, they will be reviewed and students will be informed if they have made it through to the interview stage.

Students who are selected following the interview process will be informed of their prefect position by letter. The prefect roles will start in the second half of summer term. They will each have a Prefect tie and badge to wear so that all staff and students can identify their achievement and to help them fulfil their responsibilities.

Being a prefect is a very sought after, respected and valued role in the school; they will be paving the way for the other students.

We look forward to hearing from your son/daughter.

Kind regards

Yours sincerely

**Mr D Mohan**  
**Year 10 Academic Leader**

**Mrs R Fiaz**  
**Year 10 Pastoral Manager**